

AUSTRALIA NATIONAL INSTITUTE OF BUSINESS



1A Hubert Street, Woolloongabba, QLD 4102, Australia

T: +61 7 3891 7912, F: +61 7 3891 7913

E: info@anib.qld.edu.au W: www.anib.qld.edu.au

USI Application / Verification Form

If you are completing this form electronically, press Tab on your keyboard to go the next cell. The cell will automatically expand to accommodate your text. If you are writing, please write clearly. If you require help with this form please call 07 3891 7912 for assistance.

| | | | | | |
|--|--|---|-------------------------------|-----------------------------|---------------------------------------|
| Date: | | | | | |
| Name (Use your Legal Name – it must match the ID you have used or will use to create your USI) | | | | | |
| Title: | <input type="checkbox"/> Mr | <input type="checkbox"/> Mrs | <input type="checkbox"/> Miss | <input type="checkbox"/> Ms | |
| Surname: | | Given Names: | | | |
| Date of Birth | | Gender | | | |
| Day/Month/Year | <input type="checkbox"/> Male | <input type="checkbox"/> Female | | | |
| What is the address of your usual residence? (NOTE: Physical address where you usually reside not post office box) | | | | | |
| Street Address | | | | | |
| Suburb | State | Post Code | | | |
| What is your postal address? (If different from residential address above) | | | | | |
| Street Address | | | | | |
| Suburb | State | Post Code | | | |
| Contact Details | | | | | |
| Phone Contact: | | Email Contact: | | | |
| Unique Student Identifier (USI) | | | | | |
| IMPORTANT: To receive your Qualification or Statement of Attainment on successful completion of your course you will need to hold a valid USI. Select and complete one (1) of the following options. | | | | | |
| Option 1 (Already have USI) – Preferred option | | | | | |
| <input type="checkbox"/> | I already have a USI and I give ANIB permission to verify my USI. | My USI # is: | | | |
| OR | | | | | |
| Option 2 (Creating own USI) | | | | | |
| <input type="checkbox"/> | I do not hold a USI. I will create my own USI account and provide my USI to ANIB along with permission to verify my USI prior to my course completion. | | | | |
| IMPORTANT: To create your own USI visit: http://www.usi.gov.au/Pages/default.aspx | | | | | |
| OR | | | | | |
| Option 3 (ANIB to Create USI – available only in the event you are unable to create your own USI) | | | | | |
| <input type="checkbox"/> | I am unable to create my own USI and I give permission to ANIB to create a USI Account on my behalf. I have provided ANIB with the document number of the following form of Personal Identification (ID) detailed below. | | | | |
| <input type="checkbox"/> | Drivers Licence (Australian) | <input type="checkbox"/> | Australian Passport (Current) | <input type="checkbox"/> | Medicare Card |
| <input type="checkbox"/> | Citizenship Certificate | <input type="checkbox"/> | Australian Birth Certificate | <input type="checkbox"/> | Other (contact ANIB for confirmation) |
| <input type="checkbox"/> | International Passport | International Students holding current Student Visa | | | |
| Document Identification Number: | | | | | |
| Country of Birth | | Town / City of Birth | | | |
| IMPORTANT: For this service there will be a processing period of 1-5 business days. | | | | | |

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Applicant Declaration

This section must be completed. If left blank, the ANIB Application / Verification will not be processed.

I have read, understood and agree to ANIB Unique Student Identifier Privacy Notice.

| | | | |
|-------------------|--|--------------|--|
| Name: | | Date: | |
| Signature: | | | |

ANIB Office Use Only

| | | | | | | | | | |
|---|--------------------------|-----|-------|--|-------------------------|--------------------------|-----|-------|--|
| App Received: | <input type="checkbox"/> | Yes | Date: | | USI Verified | <input type="checkbox"/> | Yes | Date: | |
| Verification Confirmation email sent to learner : | <input type="checkbox"/> | Yes | Date: | | USI Not Verified | <input type="checkbox"/> | Yes | Date: | |
| ANIB Staff Member: | | | | | Date: | | | | |
| Admin Comments: | | | | | | | | | |

For all USI Applications / Verification / Enquiries

Post to:

Australia National Institute of Business
1A Hubert St
Woolloongabba
QLD 4102

Email:

info@anib.qld.edu.au

Phone:

07 3891 7912