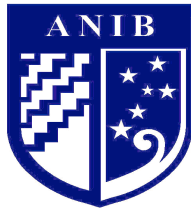


Australia National Institute of Business



1A Hubert Street, Woolloongabba, QLD 4102, Australia
T: +61 7 3891 7912, F: +61 7 3891 7913
Postal Address: P.O.Box 821, Spring Hill, QLD-4004 Australia
E: info@anib.qld.edu.au W: www.anib.qld.edu.au
CRICOS: O2906G ABN: 93 123 913 146
RTO: 31 497

APPLICATION FOR ENROLMENT – International Student

Personal Details

Male Female

Date of Birth (dd/mm/yy): _____

Family Name: _____ Given Name/s: _____

Nationality: _____ Passport Number: _____

Address in home country: _____

Home Country Telephone Number: _____

Address in Australia (if applicable): _____

Australian Telephone Number: _____ Mobile Phone: _____

Facsimile: _____ Email Address: _____

Visa (Please tick): Student Tourist Working holiday Other: _____

Highest academic qualification: _____

Year qualification obtained: _____ IELTS or TOEFL Score (if available): _____

Do you consider yourself to have any disability, illness or long-term condition that may effect your participation in this course?

No Yes (please indicate)- Hearing / deaf Physical Intellectual Mental Illness Visual Other

Of the following categories, which BEST describes your main reason for enrolling into this course? (Tick one box only)

To get a Job For self development To try a different career To start my own business
 To get a better Job or Promotion It is a requirement of my current job To get into another course of study

How did you hear about Australian National Institute of Business

Friend Family Internet Agent (details) _____ Other: _____

RECOGNITION OF CURRENT COMPETENCY & CREDIT TRANSFERS

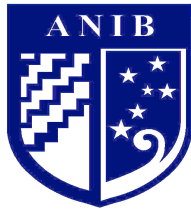
I wish to apply for RCC / RPL Yes I have attached my RCC / RPL Application Form

No

I wish to apply for Credit Transfer Yes I have attached my Credit Transfer Application Form

No

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Course and Fee Schedule (Please note that course fees and dates may be subject to change without notice. All fees are in \$AUD)

Choose your Qualification	Cricos Code	Course Length	Total Tuition Fees
<input type="checkbox"/> Certificate IV in Business (BSB40207)	069953C	26 weeks	\$4,000
<input type="checkbox"/> Diploma of Management (BSB51107)	069954B	27 weeks	\$4,000
<input type="checkbox"/> FDF30503 Certificate III in Food Processing (Retail Baking- Cake & Pastry)	071276F	46 weeks	\$9,000
<input type="checkbox"/> ICA40105 Certificate IV in Information Technology	074160E	46 weeks	\$8,000
<input type="checkbox"/> ICA50105 Diploma of Information Technology	074164A	43weeks	\$8,000

OTHER FEES PAYABLE

<input type="checkbox"/> Application Fee	\$200 AUD – Payable with Application for Enrollment.
<input type="checkbox"/> RCC / RPL Fee	\$250 AUD per unit in which you are applying for RCC / RPL (Payable on receipt of Letter of Offer)
<input type="checkbox"/> Course Fee	Please refer to your course fee structure detailed above – (Payable on receipt of Letter of Offer)

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TERMS and CONDITIONS of Enrolment – International Students

ENTRY REQUIREMENTS

- High School Graduation
- IELTS 5.5 or equivalent
- Personal interview for applications lodged in Australia
- Telephone or Agent interview may be required for applications lodged outside Australia
- I am over the age of 18

ENROLMENT & ACCEPTANCE

- All applications will be assessed by the Director of Studies
- Payment of Application Fee is payable on submission of enrolment application
- An eCoE will be issued on receipt of the acceptance letter

ATTENDANCE

- You are expected to attend and be punctual for the entire duration of the course. An attendance rate of 90% is expected. The Commonwealth Department of Immigration & Citizenship (DIAC) requires International Students to maintain at least 80% attendance. The College is required to notify DIMIA of students who fail to comply with this regulation.

REFUND & CANCELLATION POLICY

All cancellations MUST BE MADE IN WRITING.

- In the event that your course is cancelled or rescheduled by the Australian National Institute of Business – we will refund your **application** and **tuition** fees in full
- In the event that your Visa is refused, or if you withdraw from the course 10 weeks prior to your course or semester commencement – we will refund your **tuition** fees in full
- In the event that you withdraw from the course between 4 to 10 weeks prior to your course or semester commencement – we will refund **80%** of your **tuition** fees
- In the event that you withdraw from the course less than 4 weeks prior to your course or semester commencement – we will refund **70%** of your **tuition** fees.
- In the event that you withdraw from the course after your course or semester commences, or your enrolment is terminated for failure to comply with College policy, bad behaviour, unsatisfactory progress, failure of examinations, or unsatisfactory attendance, **all fees for the current and next semester (if applicable) are payable and non-refundable.**
- All approved claims for refund are paid within 4 weeks of receipt of the written claim.
- All Students who believe they have been given an incorrect refund are entitled to appeal the decision and are entitled to have an independent person appointed at the college expense to resolve the appeal. This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

IN SIGNING THIS APPLICATION FOR ENROLMENT, YOU AGREE THAT

- You have read and understand the terms and conditions of Enrolment, and the Student Prospectus which contains the course curriculum;
- You will abide by the Rules and Regulations of the College;
- You have the financial capacity to meet tuition fees, and agree to pay fees as they become due;
- The college has permission to use any photographic image on which you may appear on marketing and advertising materials;
- Australian National Institute of Business is required, under s19 of the ESOS Act, to tell the Department about changes to student's enrolment; and any breach by students of student visa conditions relating to attendance or satisfactory academic performance;
- Personal information is collected solely for the purpose of operating as a Registered Training Organisation under the Australian Quality Training Framework administered by the Queensland Government - the registering authority. The information provided by the student to the provider may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act and the National Code;
- It is a requirement of the Australian Quality Training Framework that students can access personal information held by Australian National Institute of Business and may request corrections to information that is incorrect or out of date. Apply in writing to the Director of Studies if you wish to view your own records.

DECLARATION - I declare that the information provided by me in this Form, is correct. I confirm that I have read, fully understand, and accept the TERMS AND CONDITIONS OF ENROLMENT and agree to be bound by them, and that I have the financial capacity to meet tuition fees and agree to pay fees as they become due.

Signature of Student

Date